

SELECTMEN MEETING MINUTES

January 22 2019

PRESENT: Board of Selectmen: Scott Littlefield, Dan Gay, Jarod Harriman, Angela Cushman, Treasurer/Selectmen Clerk, CEO Jim Roberts,

ABSENT:

OTHERS PRESENT:

ADMINISTRATIVE:

*Selectman Scott Littlefield declared the meeting open at 6:04 PM.
Selectmen approved agenda.*

EXECUTIVE SESSION:

APPOINTMENTS:

N/A

OLD BUSINESS:

1. Spectrum Franchise Agreement. Tony Vigue, consultant, provided the town with a sample cable ordinance for the Town to review. Tony is working on a new draft of the franchise agreement.
2. Roads. Jim Roberts stated that PJ Tangney, Dayton EMA Director, mentioned that the Town could apply for some grant money for mitigation in the near future.
3. Fire Commission. Rod Hooper, Fire Chief, submitted a recommendation to revoke changing the probationary period. **Dan Gay made a motion to revoke the probationary period from 6 months to 12 months; 2nd Jarod Harriman. Passed 3/0.** Jarod Harriman will talk with Rod about his recommendation on waiving outstanding EMS & MVA Bills. The Fire Department is obtaining quotes on addressing the painting flecking on the E-One Quint ladder truck.

NEW BUSINESS:

1. Policy Regarding Check Disbursement. The Selectmen signed a new policy for check disbursements.
2. Expense & Revenue reporting. Angela Cushman, Treasurer, provided monthly reporting for December.
3. Waste Management reporting. Angela Cushman provided July-Dec 2018 reporting.
4. Budget Committee members/Budget/Town Timeline. The Town is looking to fill some vacancies on the Budget Committee. A notice will be posted on the Town's website and Facebook page looking for some members. Angela Cushman will

prepare a preliminary budget to share with the Selectmen at the next meeting. Selectmen discussed the timeline leading up to the annual town meeting in June.

5. 2018 Financial Statements/RFP Audit Services. Angela Cushman provided a draft of the financial statements to the Selectmen for review. Statements will be finalized next week. The Town will need to put out an RFP for Audit Services in the near future as our current contract has ended.

PUBLIC FORUM:

N/A

CORRESPONDENCE:

1. N/A

SIGNED:

1. 01/24/19 A/P Warrant
2. 01/24/19 P/Y Warrant
3. 01/07/19 Selectmen Minutes
4. Request for time off
5. Requests for training

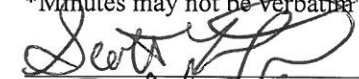
OUTSTANDING ITEMS:

1. Animal Control Ordinance – add to next town meeting
2. Snow plow contract – Town Attorney to update snow plow contract.


ADJOURNMENT:

Dan Gay made a motion to adjourn the meeting at 6:40 PM; 2nd Jarod Harriman.
Passed 3/0.

*Minutes may not be verbatim they may have been paraphrased for clarity.

 Scott Littlefield, Chair

 Daniel Gay

 Jarod Harriman

ajmc